

Internal Audit in Practice Audit Report Writing Skills

Live Online Programme
With full Tutor Support

3-day online workshop
for Internal Auditors

Next workshop:
28-30 September 2020

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The EY logo, consisting of the letters "EY" in a bold, white, sans-serif font. A yellow diagonal line is positioned above the "Y".

Building a better
working world

Target Audience and Overview

This 3-day intensive hands-on online workshop is for Internal Auditors at all levels.

Internal auditing is an independent, objective assurance and consulting activity designed to:

- add value and improve an organization's operations,
- help an organization accomplish its objectives,
- evaluate and improve the effectiveness of risk management, control, and governance processes.

The field of internal audit is in a state of continuous change and improvement. And, today's internal audit function is no longer the same profession as it used to be in the early 2000s. Internal audit has become one of the key functions in the process of achieving the strategic objectives of each organization. Today's auditor:

- understands the entity's business,
- builds trust through quality and reliability of the audit work, and as such
- becomes a partner to the Management and business partners.

The scope of this workshop covers best audit solutions and experiences in the reports writing process, used by top companies in the world. This is a unique opportunity for insight into international hands-on practice in internal audit and training, balanced with the perspective and expectations of the key stakeholders i.e. members of the Management Board and Audit Committee.

The participants are guided through the reality of internal audit whereby they will need to prepare and present their own reports based on specific examples – all results will be assessed and evaluated.

Objectives

This workshop allows for a comprehensive overview and understanding of the reports writing process, needs and expectations of the key stakeholders and recipients of audit reports. It is essential to be creative and ensure “selling” the results of the challenging auditor's work in a form of a concise, self-explanatory and value-added audit report.

This course is designed to help find a perfect match of auditors and recipients of audit reports. At the same time, it addresses a number of best practices, and key challenges related to the audit report writing process.

Course Methodology

The training will be 100% practical, intensive and interactive in the form of:

- Intensive lecture sessions,
- Workshops facilitated and supported by the trainer,
- Presentations submitted by the Participants,
- Feedback and challenges provided by trainer.

Participants are expected to be highly interactive and share their own experiences.

Online course delivery

This is a live online training program with the following features:

- **Sharing screens** so that participants can work together in real time;
- **'Classroom effect'** so that everyone knows who the other participants are and can communicate with them and tutor via chat;
- Possibility to **communicate via audio** with small groups or when the trainer allows;
- **'Breakout rooms'** enabled so that the class can be divided into groups;
- **Downloadable materials** all in one location, printable;
- **Surveys, polls, MCQs and open questions** during the training;
- **Evaluation tests** can be given during the online course;
- **CPD certificates** issued to participants.

All our trainers have many years of experience in online training delivery.





AGENDA

- ▶ Strategic role of Internal Audit
- ▶ International IIA Standards for audit reports writing
- ▶ Internal audit policies and procedures – solutions and practices
- ▶ Conducting internal audit engagements – tools and techniques including Risk and Control Matrix
- ▶ Audit process – audit reports – plan, write, review & correct, distribute
- ▶ Audit reports – criteria, condition, cause, impact
- ▶ Communicate audit results – interactions with line managers, members of the management and supervisory boards, and audit committees
- ▶ Escalation process
- ▶ Administrative activities e.g. storage, access and follow-up process
- ▶ Quality Assurance Improvement Program
- ▶ Self-study and self-preparation on the case study to prepare final audit reports
- ▶ Submission of final audit reports by the groups with direct analysis and challenge
- ▶ Tutor summary – including lessons learnt, checklists, questions & answers

Fee details

- ▶ The total cost is EUR 480 per participant, which includes course days, comprehensive course materials, case studies and answers, as well as access to the live online training programme via the internet.

This is a **live online training programme**, allowing you to participate wherever you are in the world!

Next available dates for registration: 28-30 September 2020.

Please ask us about organizing “in-company” training to suit your needs!

Contact

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The Trainer: Mariusz Warych, CIA

Mariusz is a Senior Trainer with the EY Academy in Poland, delivering courses and leading projects for EY clients in Europe, UK and the Middle East.

Mariusz has over 20 years of experience in financial institutions across the world as an external auditor, internal auditor, CFO and member of Supervisory Boards. Currently, he is an independent member of the Supervisory Board and Chairman of the Audit Committee of BNP Paribas Bank in Poland.

He holds a Masters degree in Economics and International Trade, from the University of Łódź in Poland. He is a member of the Institute of Internal Auditors (IIA).

Participants will obtain 22.5 CPD (Continuing Professional Development) credit hours.

Our courses fulfil the requirements of the professional development schemes of international professional bodies such as: ACCA, IIA, PMI®, etc.